

The Inverness Association and Inverness Foundation
SPECIAL Meeting (rev) Agenda:7PM @ The Gables
December 13, 2017

Meeting Minutes

Present: Kathy Hartzell, Catherine Caufield, Francine Allen, Alex Porrata, Tom Branan, Tom Gaman, Elizabeth Whitney, Seana Quinn

Absent: Joyce Arndt, Bob Johnston

Approval of October minutes: Please let Seana know if you have any corrections. Seana sent draft independently yesterday.

October minutes approved

Open Time for Public Comment: 5 minutes

Approve: AGENDA

Prepared by Kathy Hartzell 12/12/17

Public comment on property management. Discussion ensued.

Inverness Association – 3 minutes

1. **Design Review reports** –Any applications received in the last month: **Proposed Action:** None, report only

Nothing to report

Inverness Foundation – Committee and Other Reports –

1. **Buildings, Trails and Grounds** – 30 minutes – **MAIN TOPIC: the BEQUEST of 255 Aberdeen – Kathy**

- a. **Discuss the actions and decisions to date on 255 Aberdeen property**
Tenant, CLAM agreement, Attorney Selection, Tax Implications, etc.
I have been working with CLAM and the County on myriad details. Will share at meeting
Proposed Action: Discuss - contract not available, decisions may not need approval at this time

Reported on: CLAM inspections, utilities, tree work and other maintenance needs, insurance, welfare exemption application, current tenant, gardening needs, and access to property.

- b. **The Roof Report:** No discussion needed: The company who gave us a quote will come to caulk and patch a few areas at some point – might happen next week. **Proposed Action: Info only**
- c. **Engineer Report:** No discussion needed: STILL **looking for a structural engineer** to help us with assessing the potential for improvements to the attic. K. working with Marshall to find someone to do this **Proposed Action:** - info only
- d. **Heating Ducts Report:** No discussion needed: **The crawl space – Heating Ducts** – We allocated funds last month for this; waiting to hear when the company/person will be coming out. Price is 3443.00. **Proposed Action – Confirm approval**

Update on price: \$3500. Motion: Kathy moved that the updated \$3500 fee to remove the ducts be accepted, Tom seconded, unanimous.

- e. Report from the Architectural/Historian recommended reviewing the electrical panel for adequacy and safety. Want to pursue in January. Will include a program for replacing some of the halogen/fluorescent lighting with LED
- f. Clarification of “permission to enter” Martinelli Park

Motion to add a “no fire, no camping” sign at both Martinelli and Plant Park. Catherine moved, Francine seconded, Elizabeth abstained, remaining members voted to add the sign.

2. **Newsletter:** The Bagpiper is in the hands of members- 3 minutes

- a. Share info about the graphic artist
- 3. **Membership & Contributions** – Catherine – 3 minutes
Proposed Action: Information sharing
- 4. **Museum:** Tom Branam – 3 min - update on fundraising for book, Dewey's presentation and other events
Proposed action: Information
- 5. **Financials** –Kathy and Joyce – Kathy will mail out another revised budget by Monday, the 11th. – 10 minutes
 - a. **Proposed Action:** approve budget
 - b. **FOG** – brief discussion of when Francine wants to present a plan

There was a discussion of the budget and categories. Motion to adopt budget: Catherine, Tom seconded, unanimous.

- 6. **Report on Planning for the Fire Confab** on March 11th, 2018 - Kathy
 - a. **Proposed Action** – subcommittee for starting work in January on topics/format
 - b. **Proposed Action** – approval to request support for a paid moderator for meeting (and someone to write the application)

Report postponed due to time and Bob's absence.